

BMSC Application for Graduate Student Travel Award

Please **TYPE** and read carefully.

This form is to request approval to utilize grant funds for conference/training activities. Application and required documents must be submitted at least 4-6 weeks before the travel/conference. Please **DO NOT** pay for any expenses until after you have received approval and arrangements have been coordinated with Angelica Bazan, Sr. Financial & Administrative Analyst.

Name: _____ SID Number: _____

Major Professor: _____ Year in Program: _____

Conference/Training Name (no acronyms): _____

Conference/Training Website: _____

Sponsoring Organization (no acronyms): _____

Title of Paper/Presentation: _____

Co-presenters, if any: _____

Dates of Conference/Training: _____

Dates of Travel (if applicable): _____

Location (City, State): _____

Early Bird Registration Deadline: _____

Are you receiving funding from another source (ex. UCR GSA funds)? Yes No

If so, list source(s) _____ and amount _____

Budget Estimate: _____, _____, _____ = _____
(Registration Fee) (Airfare/Mileage Fees) (Lodging Fees) (Other Fees) (Total Est. Amount)

Endorsement of major professor:

This is an important conference/training at which the student will be presenting the results of her/his studies. Participation in this conference will enhance both the student's education and the reputation of UCR.

Signature of student: _____

Date: _____

Signature of major professor: _____

Date: _____

Signature of graduate advisor: _____

Date: _____

Attachments:

_____ Purpose for attending conference/training event. Must tie directly to your area of research interest (no more than 200 words).

_____ Abstract of your presentation or description (**no more than 500 words**) of your work, including list of authors in order of contribution. *Please do not submit entire papers or project.*

Submit via email to: Angelica Bazan, Senior Financial and Administrative Analyst, angelica.bazan@medsch.ucr.edu

and cc: biomedsci@medsch.ucr.edu

Biomedical Sciences Office Use only

Available Funds: _____

Verified by: _____

FAO Approval: _____